



Government of National Capital Territory of Delhi
Department of Training and Technical Education



INFORMATION BULLETIN

For
Admission: 2020-21
To
Part-Time Evening Diploma courses in
Three Govt. Institutes of Delhi

CET-CELL HELPLINE NUMBER: 011-27132534

Website: <https://delhidiploma.admissions.nic.in>

**GOVERNMENT OF NCT OF DELHI
DEPARTMENT OF TRAINING AND TECHNICAL
EDUCATION
MUNI MAYA RAM MARG, PITAMPURA, DELHI –
110034**

Websites <https://delhidiploma.admissions.nic.in>, <https://www.tte.delhigovt.nic.in>.

**INFORMATION BULLETIN
FOR
ONLINE ADMISSION-2020
TO**

PART TIME EVENING DIPLOMA COURSES IN:

- **Automobile Engineering:-**8 semesters(Four years) course, Pusa Institute of Technology
- **Civil Engineering:-** 8 semesters (Four years) course, Aryabhata Institute of Technology & G.B. Pant Institute of Technology
- **Electrical Engineering:-**8 semesters (Four years) course, Aryabhata Institute of Technology & G.B. Pant Institute of Technology
- **Mechanical Engineering:-** 8 semesters (Four years) course, Aryabhata Institute of Technology & G.B. Pant Institute of Technology

CENTRAL HELP DESK

Aryabhata Institute of Technology,

G.T. Karnal Road Delhi-110 033

Tel: **011-27132534**

(Website: www.abitdelhi.in)

Email: caoptadmission2018@gmail.com

**GOVERNMENT OF NCT OF DELHI
DEPARTMENT OF TRAINING AND TECHNICAL EDUCATION
MUNI MAYA RAM MARG, PITAMPURA, DELHI – 110034**

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PRINCIPAL SECRETARY (TTE)**

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Deputy Director (SB), MS (DKDF)**

**Dr. SUMAN DHAWAN
Deputy Director (ACADEMIC)**

CHIEF ADMISSION OFFICER

Sh. A.K. CHOUDHARY

PRINCIPAL

ARYABHATT INSTITUTE OF TECHNOLOGY

G.T. KARNAL ROAD DELHI-110 033

Tel: 01127132535

Participating Institutions:

Principal

**Aryabhata Institute of Technology
G.T. Karnal Road, Delhi-110033
Tel: 011-27132534**

Sh. A.K. Choudhary

**Gobind Ballabh Pant Institute of Technology
Okhla, New Delhi-110020
Tel : 26826620, 26382073**

Sh. R. K. Mangoch

**Pusa Institute of Technology
Pusa, New Delhi – 110012
Tel : 25847822, 25843070**

Sh. O.P. Singh

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1 INTRODUCTION

AICTE approved Diploma Level Institutions under the Department of Training and Technical Education, Delhi are offering Diploma courses (part time) in addition to regular Full Time Diploma courses with a view to provide upward mobility to the ITI certificate holders or 10+2 vocational passed candidates who are already employed or self-employed.

2. COURSES OFFERED

The details of the Part time courses for which admission will be conducted in the month of September 2020 is mentioned as under: -

PART TIME EVENING DIPLOMA COURSES (4 YEARS, 8 SEMESTER COURSE)

S.No.	Name of the Course	Intake of 2020-21			*For SC candidates only. Evening
		Aryabhata Institute of Technology	Pusa Institute of Technology	GB Pant Institute of Technology	
1.	Automobile Engineering	--	60	--	
2.	Civil Engineering	60	--	30* + 30	
3.	Electrical Engineering	60	--	30* + 30	
4.	Mechanical Engineering	60	--	30* + 30	

Evening Part Time Diploma classes are held from 6.00 P.M. to 9.00 P.M. during weekdays (Monday to Friday) and from 8.30 A.M. to 5.00 P.M. on Sundays.

3. ELIGIBILITY FOR ADMISSION

Name & duration of the course	Eligibility
4 years, eight semester Part time Diploma Courses in Automobile Engineering, Civil Engineering, Electrical Engineering, Mechanical Engineering	<p>(a) Passed in 10th class of 10+2 System or Matric or any other examination (with or without grace marks) recognized as equivalent to 10th class examination, conducted by CBSE/ other equivalent Board at the time of admission. The subjects Science, Mathematics and English are compulsory and the candidate should have passed in these three subjects (with or without grace marks). AND</p> <p>(b) Passed NCVT/SCVT (with or without grace marks) from Regular/Private/Part-Time & formal trade through ITIs/ITCs Apprenticeship Certificate Exam of analogous* Diploma course. Duration of qualifying courses is minimum one year in ITI/ITC(Apprenticeship) OR</p> <p>Passed 12th class examination (with or without grace marks) of analogous* 10+2 Vocational Stream of CBSE or equivalent.</p> <p style="text-align: center;">OR</p> <p>Passed ITI/ITC/10+2 Vocational as Private candidate having maximum marks of 250 and 550 etc. OR</p> <p>Passed 2 years Industrial Worker Scheme (Engineering) from ITI with minimum 3 theory subjects from SCVT/NCVT.</p> <p>Candidates seeking admission in evening part time courses, must have been employed/self-employed on full time basis. In case of self-employed, relevant documentary proof / affidavit is to be uploaded as on the day of submitting the online Admission.</p>

ANALOGOUS COURSES

VOCATIONAL COURSES	ANALOGOUS DIPLOMA COURSES
Structure and Fabrication Technology	Mechanical Engineering
Electrical Technology	Electrical Engineering
Air Conditioning and Refrigeration Technology/ Production Engg.	Electrical Engg./ Mechanical Engg. / Automobile Engg.
Automobile Technology	Automobile Engineering

ITI TRADES FOR WHICH MINIMUM QUALIFICATION IS 10 TH PASS	ANALOGOUS DIPLOMA COURSES
Mechanic Motor Vehicle, Mechanic Diesel, Scooter and Auto Cycle Mechanic, Auto Electrician, Automotive body repair, Mechanic Auto Body Painting, Automotive paint repair, Automobile Sector (CoE)*, Tractor Mechanic, Mechanic motor cycle, Mechanic auto electrical & Electronics.	Automobile Engineering
Electrician, Instrument Mechanic, Refrigeration & Air conditioning, Ref. & Air-conditioning Mechanic, Electrical Sector(CoE)*,, House wiring & Electrical Appliances Repair, Electro Plate, Radio – TV Mechanic, Electronics Mechanic, Information Technology and Electronics System Maintenance, Computer Hardware & Networking, Information Technology Sector(CoE)*, Mechanic Medical Electronics, Wireman, Electronic Technology., Technician Power Electronics system.,	Electrical Engineering
Surveyor, Draughtsman (Civil), Health & Sanitary Inspector, Mech. Plumbing & Sanitary Fitting, Interior Decorator & Design, Architectural Assistant, Plumber, Painter, Carpenter	Civil Engineering
Ref. & Air-conditioning Mechanic, Draughtsman (Mechanical), Machinist, Machinist Grinder, Turner, Tool & Die Maker (Die & Moulds), Tool & Die Maker (Press Tools, Jigs & Fixtures), Steel Fabricator, Fitter, Dent beating and Spray Painting, Production & Mfg. Sector(CoE)*, Plastic processing Operator, Sheet Metal, Welder, Foundry (Moulder),.Press Tools, Tool & Die Maker, Jigs & Fixtures(DST),Fitter(DST),Machinist(DST),	Mechanical Engineering

Note:1. Those who have passed out all the three examination i.e. BBBT, Advance Module & Specialized Module are eligible for admission. .

2. NCVT/SCVT Certificate holders in the trades of Painter, Wireman, Sheet Metal Worker, Welder, Foundry man (Moulder), Carpenter, Tractor Mechanic and Plumber are also eligible to take admission who have passed 10th class.

- All employed candidates for part-time courses should upload no objection certificate (NOC) from their employer at the time of online application & also at the beginning of each semester of the course.
- **The Department of Training and Technical Education reserves the right not to commence a course, in case enrolment to a particular course is less than 50% of the sanctioned intake.**
- The examination passed as Apprentice shall be considered as qualifying examination. Any candidate claiming admission on the basis of Apprenticeship Certificate issued from other States shall be considered as Other State candidates.

- Candidate is required to register online separately for each course/discipline for which he/she is eligible. In case the applicant finds difficulty while filling online admission form he/she may contact the helpdesks of participating institutes on all working days from 10 AM to 4 PM.
- **Candidate can download Information Bulletin free of cost from website: <https://delhidiploma.admissions.nic.in>.**
- **Candidates who have PASSED ITI/ITC/12th Vocational/ two years industrial worker scheme (Engineering) from ITI exam are eligible for admission in the year 2020.**
- **It will be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfill all other conditions prescribed for admission before applying for admission.**
- **Candidates who were earlier expelled or rusticated from any of the Institute of Technology (formerly polytechnic) are not eligible for fresh admission.**

4. FINAL LIST BASED ON QUALIFYING EXAMINATION %AGE OF MARKS

For Part Time (evening) Diploma courses in Engineering, final merit list will be worked out on the basis of the aggregate percentage of marks obtained in all the subjects of Regular/Private/Part-Time & formal trade of ITIs/ITCs Apprenticeship certificate / 12th class examination of analogous* 10+2 Vocational Stream of CBSE / two years industrial worker scheme (Engineering) from ITI.

5. PHYSICAL FITNESS

The applicant must be in good mental and physical health. One should satisfy the standard of physical fitness duly certified by a medical Officer in the prescribed Performa (Annexure-I) that is to be uploaded at the time of application.

6. SEAT ALLOCATION

Region-wise-allocation:- 85% seats of the sanctioned intake for each course are earmarked for candidates who have passed the qualifying exam from vocational school/ITI/ITC (Apprenticeship) located in Delhi State & 15 % seats are earmarked for outside Delhi candidates.

The criteria for deciding the region of the candidates, who have passed the qualifying examination through Open School, will be the location of the **study center** (school). The candidate must have got himself/herself registered with any school for the purpose. The candidates who have passed the qualifying examination through the schools located outside Delhi will be treated as outside Delhi candidates for admission for the year 2020-21.

The candidates passing qualifying exam through Patrachar / Correspondence shall have to produce proof of study center for verifying the region.

7. CATEGORY WISE RESERVATION

7.1 SC Category: 15% of total number of seats in both Delhi and outside Delhi quota in each course of each **Institute of Technology** for admission is reserved for candidates belonging to Scheduled Caste.

7.2 ST Category: 7.5% of the total number of seats in both Delhi and outside Delhi quota in each Course of each **Institute of Technology** for admission is reserved for candidate belonging to Scheduled Tribe.

Any unfilled seat reserved for Scheduled Castes will be treated as reserved for Scheduled Tribes and vice versa. The seats will be de-reserved for general category only after exhausting the complete list of SC/ST candidates. Seats remaining unfilled in all categories would be de-reserved after exhausting the complete list of each category.

7.3 OBC Category: 27% of total number of seats in both Delhi and outside Delhi quota in each course of each Institute of Technology for admission is reserved for candidates belonging to Non Creamy Layer. For availing reservation under OBC category candidate is required to bring OBC certificate from competent authority clearly indicating that he/she belongs to non – creamy layer.

Horizontal and vertical reservation shall also be as per the policy of Government prevailing at the time of Counselling.

NOTE:

1. A candidate would be considered a Delhi category candidate (SC/ST/OBC) only if both jurisdiction of his caste certificate (Delhi SC certificate/Delhi OBC certificate/ST certificate issued by Delhi government) and his/her qualifying state is also Delhi.
2. Candidates with qualifying state other than Delhi and possessing Delhi Jurisdiction Caste certificate (Delhi SC certificate/Delhi OBC Certificate/ST Certificate issued by Delhi Government) would be considered other state category candidate.
3. Candidates having Delhi qualifying state and possessing category certificate of other state jurisdiction (Other state SC certificate/other state OBC Certificate/ other state ST Certificate) would be considered as Delhi general candidate.

4. SC/ST candidates with qualification from other state and jurisdiction of caste certificate from any state would be considered other state SC/ST candidate.
5. OBC candidates qualifying from other state and jurisdiction of caste certificate from same state as qualifying state would be considered other state OBC candidate.
6. The creamy layer amongst OBSs would be considered under general category.
7. For availing reservation under OBC category candidate is required to bring OBC certificate from competent authority along with valid non-creamy layer certificate
8. In case of SC / ST certificate holders in the name of candidate as well as father and issued from respective state / region in which reservation is claimed for admission. e.g. in case any candidate claims the seat reserved for Delhi region category, he/ she has to bring SC /ST / OBC Certificate issued by Government of NCT of Delhi and should have also passed his/her qualifying exam from Delhi ITIs/ITCs Apprenticeship / 10+2 Vocational Stream of CBSE or equivalent.
9. In case of SC/ST certificate issued in the name of father of the candidates from Delhi, same shall be considered for giving provisional admission to the candidate, however he has to submit SC/ST certificate issued from Delhi office in his own name within 90 days from the date of provisional admission.
10. OBC candidates are required to produce OBC certificate from any of the authorities mentioned below issued after August 2019. If the certificate is issued prior to August 2019, it must be accompanied with an additional certificate regarding non-creamy layer status issued by the same competent authority as explained in **point No.8 (Page No..10)**
11. For admission to a seat reserved for Scheduled Castes/Scheduled Tribes/OBCs, the candidate should submit a certificate in original from an approved district authority, indicating the Scheduled Caste/Tribe/OBC, to which the candidate belongs.
12. Benefit of reservation shall be available only if the category to which a candidate belongs is mentioned in the original application form. If nothing is indicated by the candidate in the application form, he/ she may will be considered only to all category.
13. A list of approved authorities is given below
 - (i) District Magistrate/ Additional District Magistrate/ Deputy Commissioner/Collector/ Additional Deputy Commissioner/ Deputy Collector/ 1st Class Stipendiary Magistrate/ City Magistrate (not below the rank of 1st class Stipendiary Magistrate), Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.
 - (ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency magistrate
 - (iii) Revenue Officer not below the rank of Tehsildar.
 - (iv) Sub-Divisional Officer of the area where the candidate and/or his/her family normally resides.
 - (v) Administrator/ Secretary to Administrator/Development Officer (Laccadive & Minicoy Island).

7.4 Person with Disability (PWD) / Divyang: 5% of the sanctioned intake under each category of each course in each Institute of Technology in both Delhi and outside Delhi quota for fresh admission are reserved for Person with Disability / Divyang candidates. A certificate of suitability as to whether the applicant is fit for undergoing the course applied for will have to be furnished from the Vocational Rehabilitation Centre for Physically Handicapped(PH), 9-11 Vikas Marg, Karkardooma, Delhi 110092 (Annexure-II).

For dyslexia (Annexure IV B) Candidate a certificate of suitability as to whether the applicant is fit for undergoing the course applied for has to be furnished from the competent authority/ IHBAS.(Institute of Human Behaviour and Allied Sciences, Dilshad Garden, Delhi. Further it is clarified that the allocation of reservation schemes for person with Disability/Divyang (PWD Category) will be as follows:

- a) Blindness and low vision.
- b) Deaf and hard of hearing.
- c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy.
- d) Autism, intellectual disability, specific learning disability and mental illness;
- e) Multiple disabilities from amongst person under clauses (a) to (d) including deaf blindness.

7.5 Defence Personnel(DP): 5% of sanctioned intake under each category of each course in each Institute of Technology in both Delhi and outside Delhi quota is reserved for children of Military/ Para Military personnel in following order of preference:

- (i) Widows/wards of Defense personnel killed in action.
- (ii) Wards of serving personnel & Ex-servicemen disabled in action.
- (iii) Widows/wards of Defense Personnel who died in peacetime with death attributable to Military Service.
- (iv) Wards of Defense Personnel disabled in peacetime with disability attributable to Military Service.
- (v) Wards of ex-servicemen and serving personnel who are in receipt of Gallantry awards.

- (vi) Wards of ex-servicemen.
- (vii) Wards of serving personnel.

Candidates will have to get their candidature certified by any of the following authorities:

- (i) Secretary, Kendriya Sainik Board, Delhi
- (ii) Secretary, Rajya/Zila Sainik Board
- (iii) Officer-in-Charge, Record Office.

7.6 Staff: 3% seats in Part time Diploma Courses are reserved for the staff working in Technical Institutes / ITIs under Govt. of Delhi provided they fulfill the eligibility conditions. No Objection Certificate (NOC) from the Department should be attached with the application.

7.7 Economically weaker section (EWS) reservation as per norms.

In case the seats, including those reserved for SC and ST, remain unfilled, the reserved seats of ST will be converted to SC and vice versa. If the reserved seats still remain unfilled, the seats will be offered to the candidates belonging to the general category.

Any seat (reserved or general) remaining unfilled in Outside Delhi category will be transferred to Delhi seat of the same category. The order of conversion shall be Outside Delhi (Reserved Category) → Delhi (Reserved Category) → Delhi (General) and Outside Delhi (General) → Delhi (General).

Open house counseling/spot round (which shall be held if required) there shall be no reservation on the basis of region or category as this round is mop up round for filling of seats in the public interest.

Note: Admission of the student shall stand cancelled, if any information given or document submitted / or uploaded is proved to be false/fake at any stage. In case of any ambiguity of any matter THEN IB-2020 of full Time diploma Programmes & rules framed under it shall be referred.

8. GUIDELINES FOR FILLING-UP THE ON LINE APPLICATION FORM

- i. Candidates are advised to go through the Information Bulletin carefully and acquaint themselves with all requirements in respect to fill-up the application form for Part Time admission-2020.
- ii. It will be the sole responsibility of the candidate to make sure that he/she is eligible to apply and fulfils all the conditions prescribed for the admission.
- iii. If ineligibility of the candidate is detected at any stage, before or after Display of final list based on qualifying percentage (%age) of marks, or during any stage of the course, his/her candidature/admission will be cancelled without any notice. Disciplinary action will be taken against him/her and entire fee will also be forfeited.
- iv. A candidate is required to register online separately for each course. The candidates may contact the helpdesks phone number of ABIT or any other participating Institute in case of difficulty in filling up of admission form.
- v. Candidates have to retain their application number for further use.
- vi. The registration cum counselling fee (in Indian Rupees) for Part Time admission -2020 is Rs. 950/- + bank charges (including service tax). The registration cum counselling fee once paid will not be refunded under any circumstances and if candidate has paid fees through more than one mode, then also registration cum counselling fee will not be refunded.
- vii. For On-line submission of choice of institute is mandatory, after payment of registration cum counselling fee you are required to take a print of submitted choices.
Verification will be done online at the institute level
- viii. Candidate shall download “**Provisional Allotment Letter**” in duplicate with instructions and check that all details provided by him/her are correct and if any problem, please contact helpdesk at Aryabhata Institute of Technology, G.T,Karnal Road, Delhi –110033.
- ix. Candidates who has been provisionally allotted a seat shall pay fee through Credit Card, Debit Card, Debit+ ATM Card or net banking.
- x. Due to unprecedented Covid 19 situation, for the convenience of students, the candidates who have passed in the year 2020 may be allowed to upload the downloaded mark sheet in order to streamline admission process. If needed, Verifying Officers may verify the educational details of the candidate from the information available on the portal of the respective educational board. However, at the time of reporting, the candidate must submit original mark sheet (along with a copy) issued by the recognized educational Board so as to verify the uploaded document.
- xi. For Online Verification of Date of Birth Certificate, the following may be considered:
- xii. Certificate/Mark Sheet (Original and Downloaded) issued by the recognized educational board indicating date of birth.
- xiii. Character Certificate issued by the school/educational institute last attended indicating date of birth.

- xiv. Admit Card of Matriculation Certificate if the student appeared for the said examination in the year 2020 and if date of birth mentioned therein.
- xv. Any other Bonafide Certificate issued by the School/Board indicating date of birth.
- xvi. Certificate of DigiLocker.
- xvii. However, at the time of reporting, the candidate must submit original certificate/mark sheet (along with a copy) issued by the recognized educational Board/school indicating date of birth so as to verify the same with the uploaded document in this regard.
- xviii. Conversion of CGPA:
- xix. It has been decided to convert CGPA (if CGPA is given in qualifying Exam certificate) up to two decimal places by the Verifying Officers for generation of rank in the Merit List.
- xx. Relaxation for verification of undertaking submitted by candidate may be given and verifying officers may be allowed not to raise query for deficiency in undertaking as there is a check box “ I agree “ which contains an undertaking it self. Also, to resolve queries, the verifying officers may be allowed to contact candidates telephonically, if needed.
- xxi. Income Certificate in case of OBC:
- xxii. OBC candidates, having category certificate issued before 01August 2019 have to submit income certificate as per IB-2020. Even some candidates have been issued income certificate even on or after 01 Aug 2019 but expired before 01 August 2020 .
- xxiii. (a)So considering COVID 19 situation, OBC candidates who are unable to submit the income certificate at closing date of online form submission then they may be allowed to submit a valid income certificate at the time of reporting at the institute.
- xxiv. (b)It is also to be mentioned during document verification in candidate profile that “ Non submission of valid income certificate at the time of reporting to institute will lead cancellation of admission without further relaxation” and verifying officer may be directed to verify the documents and give remark containing above message .
- xxv. (c)In case of OBC/ income certificate issued from other state with validity of more than one year and if it is valid as on date 01August2020 then the same may be accepted.
- xxvi. PWD category certificate: Due to COVID 19 situation, candidates may be allowed to submit at the time of reporting at the institute ,a valid PWD certificate issued from VRC/IBHAS Delhi or at their state with clearly mentioned suitable discipline/branch as per disability in the certificate. .A message may be sent to PWD candidate and displayed in website “All PWD candidates are required to get certificate for suitable branch/discipline as per disability from VRC/IBHAS before choice filling .PWD category candidates have to fill choice accordingly at the time of counselling and submit same certificate at the time of reporting to institute. Non submission of certificate or admission on the basis of wrong choice filling other than as mentioned in their PWD certificate will lead to cancellation of admission”.
- xxvii. Message in the portal to all the candidates: After getting message for successful verification from verifying officers to candidates, the following message may be sent to all candidates to remove final discrepancies if any for preparation of error- free merit list.
- xxviii. “All the candidates are advised to download their verified profile and report to CAO office/ ACAO office in case of any discrepancy on the same day, otherwise it will be presumed that all the data of candidate is correct.”

9. MODE of Application and Counselling Fees Submission

Application and counselling shall be done through online mode only and all Fee shall be paid by Credit card, Debit card, Debit+ ATM card or net Banking.

Documents required to be uploaded at the time of filling ON-LINE Application Form

1. Passport size photo
2. Signature
3. 10th marks sheet and certificate
4. Mark sheet of qualifying exam
5. Category certificate ‘if any’
6. DP/PWD(Divyang)/EWS/staff certificate ‘if any’
7. NOC from the employer or Undertaking of self employment

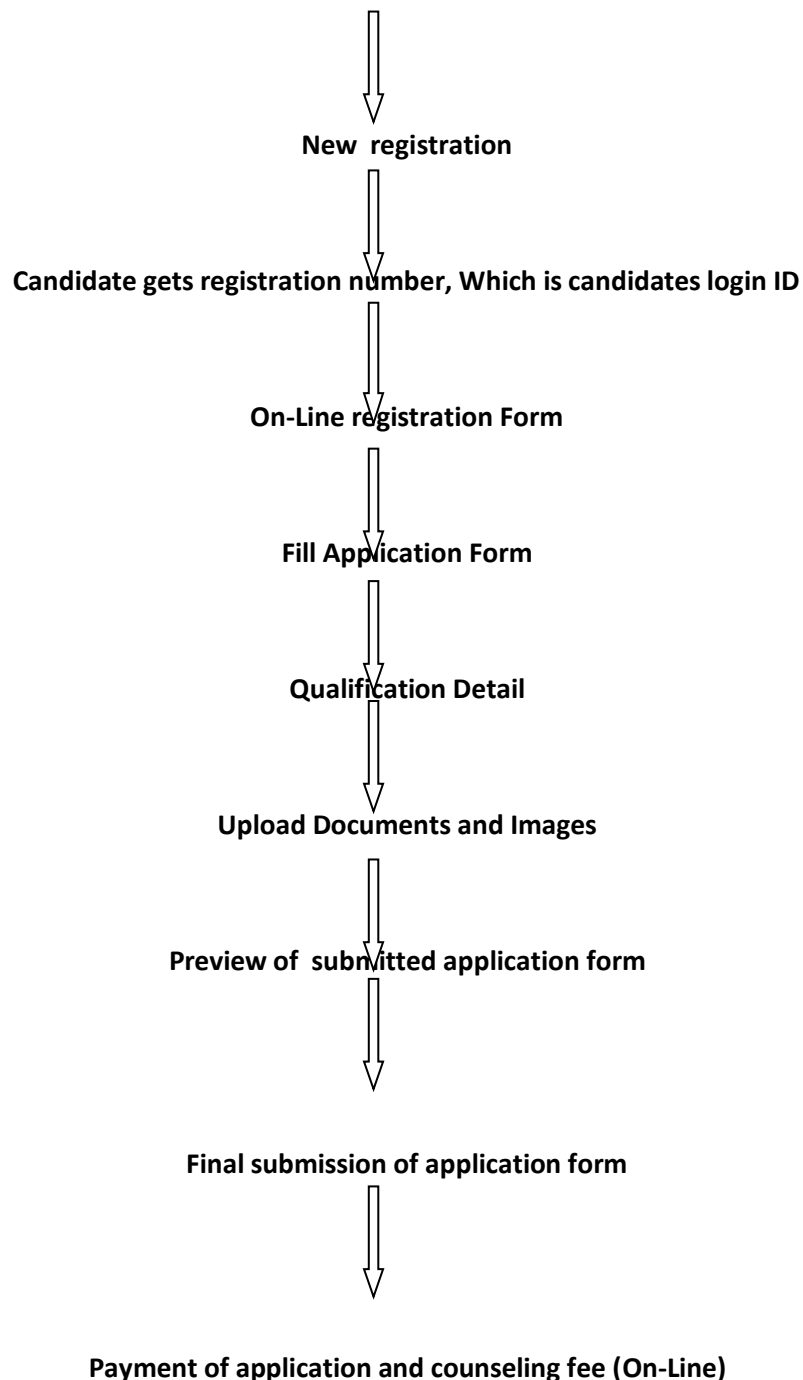
- 8. Medical Certificate
- 9. Character Certificate

Note: For uploading photo image, signature and documents

- The Scanned images of photo graph and signature should be in JPG/JPEG format only.
- The size of photo image must be greater than 4 kb and less than 100kb. Color photo graph clearly showing face in center.
- Size of signature image must be greater than 1 kb and less than 30kb.
- The scanned documents should be in PDF format only.
- The size of PDF document must be greater than 20 kb and less than 300 kb. All documents has to be uploaded as color scan of original documents and must be readable.
- Scan of copy/photo copy will not be accepted.

**FLOW CHART FOR ON- LINE SUBMISSION OF APPLICATION FORM
Payment of Application and counseling fee (Online)**

“ Click On” → **Part- Time Diploma Admission 2020-2021 “ Click Here”
(Top Right Hand Side)**



12. COUNSELLING SCHEDULE

Date of advertisement	27/09/2020 & 11/10/2020
Launching of website by NIC	28/09/2020 at 4:00 PM
Online registration starts on	28/09/2020 at 4:00 PM
Online submission ends on	17/10/2020 at 5:00 PM
Online Document Verification by Participating Institute	28/09/2020 to 18/10/2020
Display of FINAL LIST based on Qualifying %age of marks on website (merit order)	19/10/2020 at 2:00 PM

1st Counselling

Result of 1st counselling : 19/10/2020 at 4:00 PM

On-line submission of Admission Fees : 20/10/2020 & 21/10/2020

IInd Counselling (if seats remain unfilled in Ist Counselling)

Result of 2nd Counselling : 22/10/2020 at 4:00 PM

On-line submission of Admission Fees : 23/10/2020 & 24/10/2020

3rd Counselling (if seats remain unfilled in 2nd Counselling)

Result of 3rd Counselling : 26/10/2020 at 4:00 PM

On-line submission of Admission Fees : 27/10/2020 & 28/10/2020

SPOT ROUND (if seats remain unfilled in 3rd counselling)

Display of online spot round schedule on website on 29/10/2020 (02:00PM)

First year classes shall start from 27/10/2020 online/offline as per the Guidelines

13. DOCUMENTS REQUIRED AT THE TIME OF PHYSICALLY JOINING AT ALLOTTED INSTITUTE

1. Printout of conformation page of having made the payment of registration cum counseling fee for deposit of onetime non refundable registration and Counseling fee.
2. Secondary school pass mark sheet and certificate (Original and one self attested photocopy).
3. Proof of date of birth (Secondary School Certificate)(Original and one self attested Photocopy).
4. Certificate and Mark Sheet of the qualifying examination issued by the Board/University. In case the original certificate is not awarded at the level of the School, Provisional Certificate may be submitted.
5. Candidate has to submit letter of seat allotment
6. SC/ST/OBC/Person with Disability (Annexure-II)/ Defence Category Certificate(s) whichever applicable, on the basis of which reservation is claimed (Original and one attested photocopy).
7. Conduct and Character Certificate from the Head of the Institution from where the qualifying examination has been passed/or from a Gazetted Officer (Original and one self attested photocopy).
8. Two passport size photographs, one attested by the Principal of the institute last attended or Duly self attested. Candidate's name should be indicated on the top of the attested photograph.
9. Certificate of Medical Fitness signed by a Registered Medical Practitioner holding a degree not lower than MBBS in the format as given in Annexure-I (Original).
10. Experience Certificate and No Objection Certificate (NOC) from the employer/ Affidavit of self employment. (wherever applicable).
11. All original documents regarding qualification.
12. Affidavit regarding prohibition of ragging.(As per format in the Information Bulletin)
13. All the candidates belonging to person with disability / Divyang category are required to bring a certificate as to whether he/she is fit for undergoing course applied for, from vocational rehabilitation centre for handicapped, 9- 11, Vikas Marg, Karkardooma, Delhi – 110092. No other certificate in this regard shall be entertained.
14. For availing reservation under OBC category in Delhi state, Delhi OBC list shall be considered. Candidate passing qualifying examination from institutes located in Delhi having OBC certificate from outside Delhi shall be considered as Delhi general candidate. Similarly, Candidate passing qualifying examination from institutes located in outside Delhi having Delhi OBC certificate shall be considered as outside general candidate. The creamy layer amongst OBCs has been excluded from benefit of reservation.

14. ADMISSION PROCEDURE

- i. If the candidate takes admission in any of the Courses, the Institute will retain self attested photocopies of the original documents.
- ii. If ineligibility of the candidate is detected at any stage, his/her candidature/admission will be cancelled without any notice.

Admission will be completed only after allotment of Roll Number and payment of fees. In case of not fulfilling eligibility criteria, non-production of requisite original documents and printout of conformation page of having made the payment of requisite admission fee, the Provisional seat allotted will be cancelled at time of reporting of institute and candidate will not have any claim for the Provisional seat allotted.

No representation for extension of date and time for admission and payment of fees will be considered.

Candidates who have been allotted a seat during I, II or III round of counseling and failed to pay on-line final fee (Page no. 15) payment , shall not be eligible for allotment of seat in any subsequent round of counseling. However, these candidates shall be eligible to participate in spot round of counseling for admission subject to availability of seat.

No additional admission will be made in case any seat falls vacant after the last date of admission. However, in case some of the candidates admitted withdraw their admission before the date of admission closes, the vacant seats may be filled up from the merit waiting list.

No change of course is allowed once admission has been given in a particular course. Migration from one Institute to the other institute will not be allowed during 1st year in any circumstances.

i.) Cancellation of Admission

1. The candidate can get his / her admission cancelled during first, second or third round of counseling but **before spot round of counseling**, by making a written request to this effect to the Admission Officer of the admitted institute. All such candidate will be given refund of admission fee as per norms (except the registration cum counseling fees).
2. Candidate applying for cancellation of admission after the commencement of spot round of counseling or during the course of study will be getting only security deposit as refund from the Institute.

ii.) Choice Submission

Successfully registered and eligible candidates must fill up Online choice submission. The Candidate will be required to login using his/her Registration No. as login ID and Password (on the Website <https://delhidiploma.admissions.nic.in>) as generated by him/her during online Registration for Online choice submission.

1. The Candidate will submit his/her choices of institute in the order of his/her Preference by clicking “Fill Choices” button.
2. In case of any problem related to Online Registration & choice submission contact “Central Help Desk” at Aryabhata Institute of Technology, G.T.K.Road Delhi-110033 on any working day between 10:00 AM to 4:00 PM.
3. For further details the candidates are advised to refer website <https://delhidiploma.admissions.nic.in>

Note:

If percentage of more than one candidate is equal then merit order shall be prepared according to the sequence (i) Higher age (ii) 10th marks (iii) 10th Science marks (iv) 10th English marks.

iii.) Fee Structure

Following shall be the details of fees payable for first semester at the time of admission and as notified by the Principal for subsequent semesters. The fee shall be payable before specified dates.

PART – TIME EVENING DIPLOMA COURSES

Components of fee	General Category (Boys)		General Category (Girls)		SC/ST Category (Boys/ Girls)	
	1 st /3 rd /5 th /7 th Semester Rs.	2 nd / 4 th /6 th / 8 th Semester Rs.	1 st /3 rd /5 th /7 th Semester Rs.	2 nd / 4 th /6 th /8 th Semester Rs.	1 st /3 rd /5 th /7 th Semester Rs.	2 nd / 4 th /6 th / 8 th Semester Rs.
Tuition Fee	1000	1000	500	500	--	--
Institutional fee	1600	1600	1600	1600	1600	1600
Non Govt. Fee	400	400	400	400	400	400
Total Fee	3000	3000	2500	2500	2000	2000
Refundable Security deposit including library security	2000 (at the time of admission)	--	2000 (at the time of admission)	--	2000 (at the time of admission)	--
Total fee at the time of admission	5000/		4500		4000	

Note:

- i. Girl students admitted in Govt. Institutes shall be charged half the tuition fee.
- ii. Students belonging to SC/ST shall be exempted from payment of tuition fee.
- iii. All candidates seeking admission shall be required to pay the semester fee through Credit card/ Debit card/ Debit+ ATM card or net Banking as indicated against each category.
- iv. Part payment or payment through Cheque /cash will not be accepted under any circumstances.

The fee and other charges mentioned in the Information Bulletin may be revised by Government at any time without notice. In the event of such revision, all the enrolled students shall pay at the revised rates. No extension of time for payment of fees shall be considered.

v.) Struck off Name From The Roll

The name of the student will be deemed struck off the rolls on account of

1. His/her own request endorsed by his/her parent/guardian.
2. Non-payment of tuition fee and other dues for 15 days after the last date for payment.
3. Continued absence without obtaining leave for fifteen consecutive working days.
4. Irregular attendance and poor progress in studies.
5. If ordered to be expelled or rusticated from the Institute.

OR

As per any other norms of BTE in line with regular students.

vi.) **Seat Distribution 2020-2021**

Course	Institute	Intake 2020-21	2020-21	SC -15%			ST -7.5%			OBC -27%			General			EWS**									
				Region	SC			ST			OBC			General			EWS								
				Delhi - 85%	SC PWD-5%	SC DP-5%	SC Staff-3%	ST PWD-5%	ST DP-5%	ST Staff-3%	ST	OBC PWD-5%	OBC DP-5%	OBC Staff- 3%	OBC	Gen PWD (5%)	Gen DP (5%)	Gen Staff (3%)	General	EWS 10%	Gen PWD (5%)	Gen DP (5%)	Gen Staff (3%)		
				OD- 15%	SC	ST	ST	OBC	OBC	OBC	Gen	Gen	Gen	General	EWS	Gen	Gen	Gen	General	EWS	Gen	Gen	Gen		
Automobile Engineering	PIT	75	75	D - 64	1	1	0	8	0	0	0	5	1	1	1	14	1	1	1	23	6	0	0	0	
				OD - 11	0	0	0	2	0	0	0	1	0	0	0	3	0	0	0	4	1	0	0	0	0
Civil Engineering	ABIT	75	75	D - 64	1	1	0	8	0	0	0	5	1	1	1	14	1	1	1	23	6	0	0	0	
				OD - 11	0	0	0	2	0	0	0	1	0	0	0	3	0	0	0	4	1	0	0	0	0
	GBPIT	38	38	D - 32	0	0	0	5	0	0	0	2	0	0	0	9	1	1	0	11	3	0	0	0	
				OD - 6	0	0	0	1	0	0	0	0	0	0	0	2	0	0	0	2	1	0	0	0	0
		30*	30*	D - 26	1	1	1	23	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
				OD - 4	0	0	0	4	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Electrical Engineering	ABIT	75	75	D - 64	1	1	0	8	0	0	0	5	1	1	1	14	1	1	1	23	6	0	0	0	
				OD - 11	0	0	0	2	0	0	0	1	0	0	0	3	0	0	0	4	1	0	0	0	0
	GBPIT	38	38	D - 32	0	0	0	5	0	0	0	2	0	0	0	9	1	1	0	11	3	0	0	0	
				OD - 6	0	0	0	1	0	0	0	0	0	0	0	2	0	0	0	2	1	0	0	0	0
		30*	30*	D - 26	1	1	1	23	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
				OD - 4	0	0	0	4	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Mechanical Engineering	ABIT	75	75	D - 64	1	1	0	8	0	0	0	5	1	1	1	14	1	1	1	23	6	0	0	0	
				OD - 11	0	0	0	2	0	0	0	1	0	0	0	3	0	0	0	4	1	0	0	0	0
	GBPIT	38	38	D - 32	0	0	0	5	0	0	0	2	0	0	0	9	1	1	0	11	3	0	0	0	
				OD - 6	0	0	0	1	0	0	0	0	0	0	0	2	0	0	0	2	1	0	0	0	0
		30*	30*	D - 26	1	1	1	23	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
				OD - 4	0	0	0	4	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Legend: PIT-Pusa Institute of Technology, ABIT – Aryabhata Institute of Technology, GBPIT – G. B. Pant Institute of Technology D-Delhi: OD- Outside Delhi
 * For SC candidate only

FORM OF MEDICAL CERTIFICATE

(To be signed by Registered Medical Practitioner holding a degree not below than MBBS)

(TO BE SUBMITTED AT THE TIME OF ADMISSION)

I certify that I have carefully examined Shri./Smt./Km.
.....

son/daughter/wife of Shri, whose signature is given below.

I certify that nothing, which may disqualify him/her from admission to a course in a technical institution under the Government of Delhi, has been found. I further report that:

(1) His/her eyes appear to be
.....

(2) His/her heart & lungs are clear
.....

(3) His/her chest measurement is normal expanded
.....

(4) His/her weight is
.....

(5) His/her height is
.....

(6) He/she wears glass/does not wear glass.
vision.

(7) He/she has no disease, mental and bodily infirmity which makes him/her unfit in the near future for an active life and studies

Marks of identification

Signature of candidate

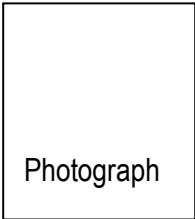
Date:
&

**Name & Signature of the
Medical Officer with Stamp**

Reg. No.

CERTIFICATE FOR AVAILING ADMISSION AGAINST PERSON WITH DISABILITY / DIVYANG QUOTA

(To be submitted at the time of Counselling/Admission)



This is to certify that I have examined Sh./Ms

Son / Daughter / Wife ofShri/Smt.

..... is person with disability / Divyang due to

..... and the percentage of disorder

is He / She is fit for undergoing the course(s)..... at Board of

Technical Education, Delhi, without any special concessions and exemptions.

**Name & Signature of the Officer-Incharge
Vocational Rehabilitation Centre for Physically Handicapped
9-11, Vikas Marg, Karkardooma, Delhi 110 092.**

Date:.....

(Office Stamp)

ANNEXURE II B

CERTIFICATE FOR AVAILING ADMISSION AGAINST PERSON WITH DISABILITIES QUOTA

Photograph
of the
Candidate

(TO BE SUBMITTED AT THE TIME OF COUNSELLING/ADMISSION)

This is to certify that I have examined Mr./Ms_____ Son/Daughter/Wife of _____ Mr/Ms_____ is Person suffering from Dyslexia due to _____ and the percentage of disorder is _____.

He/she is fit for undergoing all the course(s)/ only _____ courses, at Board of Technical Education, Delhi without any special concessions and exemptions.

Signature of the Candidate

Name & Signature of the Officer In-charge,
Institute of Human Behaviour and Allied Sciences,(IHBAS)*
Dilshad Garden, Delhi.

(Office Seal)

Date:

* Refer clause 8 (XXVI)

ANNEXURE-III

Certificate to be issued by the Employer

No. -----

Date -----

This is to certify that Sh / Ms ----- son /
daughter / wife of -----
----- is working in -----
----- as ----- from -----
----- to ----- we have No Objection in pursuing the part time
Evening Diploma Course by him from 6:00 PM to 9:00 PM from Monday to Friday and 8:30 AM to 5:00 PM
on Sundays.

Signature of Issuing Authority with seal

ANNEXURE-IV

AFFIDAVIT ON PROHIBITION OF RAGGING

(Non judicial Stamp paper of Rs 10/-)

I ----- son /
Daughter of Sh.----- Resident of
----- state, hereby
declare that I am aware of the law regarding prohibition of ragging as well as the punishments, and that, if found
guilty of the offence of ragging and / or abetting ragging, I am liable to be punished appropriately.

Place :

Signature of the candidate

Date :

Name of the Candidate

I -----
Father / Guardian of sh / Ms -----
Resident of -----
----- hereby declare that I am aware of the law regarding prohibition of ragging and I agree to
abide by the punishment meted out to my ward in case the latter is found guilty of ragging.

Signature of Parent / Guardian

Name of Parent / Guardian

CERTIFICATE FOR AVAILING ADMISSION AGAINST DEFENCE QUOTA

OFFICE OF THE ZILA/RAJYA SAINIK BOARD

This is to certify that Master /MissSon/daughter of
.....resident of

....., The above
named officer/ JCO / OR pertains to the category marked below:- (Select one from below)

- (a) Killed in Action onduring
 - (b) Disabled in Action onduring.....
 - (c) Died in peace time onwith death attributable to
military service
 - (d) Disabled in peace time with disability attributable to military service.
 - (e) Gallantry Award Winner (.....)
 - (f) Ex-Serviceman.
 - (g) Serving Soldier
- (Category _____above)

Master/Missson/daughter of the above named officer/JCO/OR is
eligible for Admission inCourse in

.....Board / University Against the Defence quota under priority

.....His/her Ex-Serviceman
Widow Identity Card No. is

NO. /

SECRETARY

(Round stamp of Office) (Zila/RajyaSainik Board)

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**Sh. T.K Bhagat,
Member IB Committee.**

**Sh. Sushil Chandra
Member IB Committee.**

**Sh. Adarsh Kumar
Member IB Committee.**

**Sh. J.K Yadav,
Chairman IB Committee.**

**Sh. S.K. Shrivastava
Member IB Committee**

**Dr. Basavaraja
Member IB Committee**

**Dr. Suman Dhawan
Deputy Director (ACADEMIC)**

**Sh. Mukul Kumar
Dy. CAO, P/T Admission 2020**

**(A.K. CHOUDHARY)
CAO (Part Time) 2020/ PRINCIPAL, ABIT.**

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